

# School District of Manawa

## Special Board of Education Meeting Agenda

September 1, 2020



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(US) +1 302-317-2408 PIN: 666 697 348#

### AMENDED

1. Call to Order – President Johnson – **5:30 p.m.** – **Virtual Meeting**
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Consent Agenda
  - a. Consider Approval of a 4K Paraprofessional
  - b. Accept Transition Readiness Grant - \$26,700 for purchase of a special education van
6. Unfinished Business: None
7. New Business:
  - a. Consider Approval of K-12 Vocal Music Educator
  - b. Consider Endorsement of COVID-19 School Transition Framework Guidance to be used with the SDM School Reopening Plan
  - c. Consider Endorsement of School Personnel as Critical Infrastructure
  - d. Review of Districtwide School Reopening Plan
  - e. Consider Approval of Fall Sports Fans in the Stands Recommendation and Expectations
8. Next Meeting Dates:
  - September 8, 2020 Policy & Human Resources Committee Meeting - 5:00 p.m.
  - September 9, 2020 Buildings & Grounds Committee Meeting - 5:30 p.m.
  - September 21, 2020 Regular Board of Education Meeting - 7:00 p.m.
  - September 28, 2020 Finance Committee Meeting - 6:00 p.m.
9. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.



## School District of Manawa

*Students Choosing to Excel, Realizing Their Strengths*

To: Dr. Melanie J. Oppor, BOE  
From: Danni Brauer  
Date: 8/24/20  
Re: Melinda Doss 4K Para Recommendation for Hire

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This memo is to recommend Ms. Melinda Doss for the 4-year old Kindergarten Paraprofessional position for the 2020-2021 school year.

Ms. Doss comes to the position with a wealth of previous elementary school experience. Melinda worked at the elementary school in the Tomorrow River School District for 10.5 years. She worked in their 4K program and special education programs as a paraprofessional. Ms. Doss moved to Manawa from Amherst a year ago.

References from Amherst gave her glowing recommendations including, "You'd be lucky to have her." "Mindy is amazing to work with. I never had to ask her to do anything. She saw what needed to get done and did it well." "The energy she brings to school is amazing."

Out of seven applicants for the position four were offered interviews. The interview team agreed that Melinda's experience made her the candidate of choice for the position. Ms. Doss will be working a total of 28 hours per week.

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### School District of Manawa

800 Beech Street  
Manawa, WI 54949

Phone: (920) 596-2525  
Fax: (920) 596-5308

### Little Wolf High School Manawa Middle School

515 E. Fourth St  
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Phone: (920) 596-2524  
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### Manawa Elementary

800 Beech Street  
Manawa, WI 54949

Phone: (920) 596-2238  
Fax: (920) 596-5339

### ManawaSchools.org



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## 2020-2021 Transition Readiness Grant Awards

District	Amount
Mukwonago Area School District	\$46,500.00
Grafton School District	\$43,500.00
School District of Menomonee Falls Consortium: Menomonee Falls, Pewaukee Schools, Elmbrook School District	\$33,200.00
Edgerton School District	\$34,500.00
Elkhorn Area School District	\$31,050.00
Oregon School District	\$25,500.00
Evansville Community School District	\$43,500.00
Deerfield Community Schools	\$28,300.00
Lake Mills Area School District	\$38,500.00
Weston School District	\$27,100.00
Lancaster Community School District	\$43,500.00
West Salem School District	\$38,500.00
Independence High School	\$34,500.00
Holmen School District	\$43,500.00
Stevens Point Area Public School District	\$58,500.00
Columbus School District	\$25,500.00
School District of Lodi	\$46,250.00
Appleton Area School District	\$86,100.00
School District of Manawa	\$26,700.00
Mayville School District	\$26,700.00
Kewaskum School District	\$32,850.00
Unified School District of De Pere	\$27,500.00
Howards Grove School District	\$25,500.00
New Holstein School District	\$27,900.00

Unified School District of Antigo	\$30,450.00
School District of Rhinelander	\$37,900.00
Chippewa Falls Area Unified School District	\$63,150.00
Fall Creek School District	\$25,500.00
Altoona School District	\$39,450.00
SOAR Schools Consortium: Medford Area Public School District, Colby School District, School District of Gilman	\$100,000.00
Unity School District	\$46,250.00
Durand-Arkansaw School District	\$25,500.00
School District of the Menomonie Area	\$40,250.00
Colfax School District	\$45,100.00
Prescott School District	\$43,500.00
School District of Superior	\$73,500.00
Hayward Community School District	\$31,550.00



**Students choosing to excel; realizing their strengths.**

**To: Dr. Melanie Oppor**

**Fr: Dan Wolfgram**

**Date: 8/26/2020**

**Re: Vocal Music Recommendation – Carrie Gruman-Trinkner**

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This memo is to recommend Ms. Carrie Gruman-Trinkner for the 1.0 FTE vocal music teaching position for the 2020-21 school year. This is a K-12 position with a presence at both the Manawa Elementary School, Manawa Middle School, and Little Wolf High School

Ms. Gruman is coming to Manawa from the Montello School District. She was only an employee of the school district for a brief period after returning from Brooklyn, New York. Her discovery of the vocal music opening and her desire to come back to the Manawa area drove her decision to apply for the position.

With thirty-two years of teaching experience, the School District of Manawa is fortunate to acquire a highly qualified candidate in late August. Ms. Gruman is very familiar with central Wisconsin. Previous employment in this immediate area includes the Director of Choral Activities at Pacelli Middle and High School from 2014-2017, Weyauwega-Fremont from 2004-2014, and Kimberly High School from 1994-2003. Her most recent placement was at Brooklyn Dreams Charter School in Brooklyn, New York. She received her formal education and training from the University of Wisconsin – Platteville where she earned a Bachelor of Science in Music Education with an emphasis on 7-12 Choral Music and K-12 General Music. Additionally, Ms. Gruman is an accomplished accompanist, author, and has additional course work in the field of Autism Education.

Throughout her career, Ms. Gruman has demonstrated innovation, hard work, and creativity. Ms. Gruman has experience in teaching at all grade levels, directing musicals, plays, forensics, show choirs, madrigal dinners, vocal jazz ensembles, and percussion ensembles. Her groups have traveled both across the United States and traveled abroad to England, Ireland, Wales, Austria, and Germany. She enjoys performing musical theater and spending time with her family.

Pacelli Principal Larry Thiess states, "Carrie's creative skills are amazing, and I enjoyed working with her. She has great passion and vision and provided outstanding music education for our students." Two candidates were selected for first-round interviews with a committee comprised of various staff members. Ms. Gruman moved forward to the administrative team interview and received the full endorsement of both interview teams. Mr. Austin Rohan, the current instrumental music teacher, was present for all first-round interviews. I strongly recommend Ms. Carrie Gruman-Trinkner for the 1.0 FTE vocal music teaching position for the 2020-21 school year.

# COVID-19 SCHOOL TRANSITION FRAMEWORK GUIDANCE

		Number of Positive Cases in Waupaca County (Last 14 Days)					
		0-25	26-75	75-125	126-175	176-225	More than 225
Number of Students and Staff Positive for COVID-19 (Last 14 Days)	Less than .5% (0-3 people)	4K-12 Face to Face	4K-12 Face to Face	4K-12 Face to Face	4K-12 Face to Face	4K-8 Face to Face 9-12 A/B Cohort	4K-8 Face to Face 9-12 Remote/Virtual
	Less than 1% (4-7 people)	4K-12 Face to Face	4K-12 Face to Face	4K-8 Face to Face 9-12 A/B Cohort	4K-8 Face to Face 9-12 A/B Cohort	4K-8 Face to Face 9-12 Remote/Virtual	4K-12 Remote/Virtual
	Less than 2% (8-14 people)	4K-8 Face to Face 9-12 A/B Cohort	4K-8 Face to Face 9-12 A/B Cohort	4K-8 Face to Face 9-12 Remote/Virtual	4K-8 Face to Face 9-12 Remote/Virtual	4K-12 Remote/Virtual	4K-12 Remote/Virtual
	More than 2% (15 or more people)	4K-8 Face to Face 9-12 A/B Cohort	4K-8 Face to Face 9-12 Remote/Virtual	4K-8 Face to Face 9-12 Remote/Virtual	4K-12 Remote/Virtual	4K-12 Remote/Virtual	4K-12 Remote/Virtual

Based on 690 students and staff in the SDM.

LEVEL 1	4K-12 Face to Face Instruction
LEVEL 2	4K-8 Face to Face Instruction 9-12 A/B Cohort
LEVEL 3	4K-8 Face to Face 6-12 Remote/Virtual
LEVEL 4	4K-12 Remote/Virtual Instruction

### Determination Date

Wednesday, September 9  
 Wednesday, September 23  
 Wednesday, October 7  
 Wednesday, October 21  
 Wednesday, November 4

### Implementation Date

Monday, September 14  
 Monday, September 28  
 Monday, October 12  
 Monday, October 2  
 Monday, November 9

- ❑ Plan may need to be adjusted due to staff and/or substitute shortages.
- ❑ A school closure may be accelerated due to a significant, unanticipated outbreak.
- ❑ Fitness Center will be addressed separately with the goal of remaining open if possible.

This framework is a guideline to adjusting school schedules. The framework may need to be adjusted as circumstances change. Metrics are based with relative alignment to the Harvard Global Health Pandemic Resilient Schools Framework and an estimation of circumstances that local schools and local public health are able to mitigate and control.

## Resources

- Harvard Institute Global Health Institute: [https://globalepidemics.org/wp-content/uploads/2020/07/pandemic\\_resilient\\_schools\\_briefing\\_7.19.20.pdf](https://globalepidemics.org/wp-content/uploads/2020/07/pandemic_resilient_schools_briefing_7.19.20.pdf)
- CDC: Implementation of Mitigation Strategies for Communities with Local COVID-19 Transmission (<https://www.cdc.gov/coronavirus/2019-ncov/community/community-mitigation.html>)
- CDC: Interim Guidance for Administrators of US K-12 Schools and Child Care Programs <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-testing.html>
- Resolve to Save Lives Weekly Science Report: Reopening schools during the COVID-19 pandemic ([preventepidemics.org/covid19/science/weekly-science-review/june-20-26-2020/](https://www.resolve.org/weekly-science-review/june-20-26-2020/))
- American Academy of Pediatrics COVID-19 Planning Considerations: Guidance for School Reopening ([services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinical-guidance/covid-19-planning-considerations-return-to-in-person-education-in-schools/](https://www.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinical-guidance/covid-19-planning-considerations-return-to-in-person-education-in-schools/))

DRAFT



Students choosing to excel; realizing their strengths.

August 2020

Dear SDM Substitute Teachers,

Welcome to the 2020-21 academic year! What a summer it has been! As I sit alone in my office with my face covering at the ready should I leave this space or anyone stops by, I cannot help but think about how much has changed in our lives in the past few months. It is nothing I ever could have imagined. It has created personal and professional challenges of a type for which we do not have experience. So, we are doing our best to collectively figure it out as science, research, and the experiences of others are revealed. Thank you to all of you who have participated in the voluntary summer meetings to stay current on the district-wide school reopening plans.

The All-District In-service theme this year is: “We are better together!” Never has that been more true. School District of North Fond du Lac Superintendent, Aaron Sadoff will be our inspiring guest speaker. He brings a message of optimism and wit with his high energy style and quick sense of humor. Mr. Sadoff is a trainer in the study of positive psychology.

**“Each one of us is like that butterfly in the Butterfly Effect. And each tiny move toward a more positive mindset can send ripples of positivity through our organizations our families and our communities.”**

— Shawn Achor, [The Happiness Advantage: The Seven Principles of Positive Psychology That Fuel Success and Performance at Work](#)

Below is the schedule of events. The All-District In-service will be held in the MS/HS Commons. Staff will be seated in chairs with six-foot distancing and will be required to wear their masks except when eating or drinking at their seat. Coffee and a light morning snack will be provided at the start of the day. A “Grab & Go” lunch will be provided at the end of the morning session.

Date	Time	Group	Professional Development	Location
Sept 2	7:30-3:30	All Staff/Substitutes	All Staff In-service	
Wed	7:30-7:45		Welcome - Joanne Johnson, Board President	MS/HS Commons
	7:45-8:00		New Staff Introductions – Dr. Oppor	MS/HS Commons
	8:00-9:30		Presenter- Aaron Sadoff	MS/HS Commons
	9:30-9:45		Stretch & RR Break	
	9:45-11:15		Presenter- Aaron Sadoff	MS/HS Commons
	11:15-12:00	Substitute Teachers Only	Lunch - Grab & Go	MS/HS Commons
	12:00-12:15		School Secretary and Principal - Building Expectations	HS Library
	12:15-1:30		Google MEET Training	
	2:00-3:00		Bloodborne Pathogens/Mandatory Reporting/School Threats/Seclusion & Restraint	



Thank you to everyone for your patience this summer during the remodeling projects. It has been interesting to host all district activities and staff at MES. Everyone is getting eager to begin moving back into Manawa Middle School and Little Wolf High School. I have started the re-entry process with Hoffman personnel that includes doing a room by room inspection of the remodeled spaces and identifying anything that needs fixing or touching up. Contractors have a couple of weeks to make the needed tweaks before we are given the all clear to allow vendors to begin delivering and setting up new equipment or furnishings.

I look forward to seeing you on September 2<sup>nd</sup> at the All-District Employee Meeting in the MMS/LWHS commons to share more details about the exciting year ahead of us. Thank you for your continued commitment to providing exceptional learning environments and opportunities for the students of the School District of Manawa. Substitute teachers, please take a moment to RSVP to Mrs. Flynn at: 920-596-2525 or [sflynn@manawaschools.org](mailto:sflynn@manawaschools.org) to let her know if you will be attending the All-District In-service and/or taking a Grab & Go lunch on the 2<sup>nd</sup>. This is our small way of saying thank you for all you do!

*“For the strength of the pack is the wolf, and the strength of the wolf is the pack!”*

Sincerely,



Dr. Melanie J. Oppor  
District Administrator



## School District of Manawa

*Students Choosing to Excel, Realizing Their Strengths*

To: Dr. Melanie Oppor  
From: Dawn Millard - Dan Wolfgram  
Date: 8/30/2020  
Re: Fans in the Stands Recommendations

The purpose of this memo is to provide information and recommendations regarding home fan attendance at athletic events for the start of the 2020-2021 school year. The SDM Board of Education is applying local control as it pertains to their fan attendance policy.

At this time for fall sports, we are recommending only home fans at our events. The home fans would be limited in number as follows:

- Indoor events - (volleyball) each competitor and paid coach will be allowed two tickets for fans.
- Outdoor events - (football) each competitor and paid coach will be allowed four tickets for fans.
- Athletes who are a member of the team but not suited up for competition will be granted a single ticket to attend the event and be present in the stands.
- Student tickets will be available through a lottery system. Criteria for consideration of the ticket lottery include:
  1. Students must be participating with the In-person Mode of Instruction.
  2. Students must be passing all classes, and not have any Incompletes from 2019-2020.
  3. Students must not be on truancy watch.

*Special Note - Student attendance at sporting events is a privilege so proper conduct is expected. Anyone not following district/school expectations will lose the privilege of participating in the lottery.*

### **Additional Considerations:**

- The number of student lottery tickets will be 50 for outdoor sports. The number of student tickets for indoor events is yet to be determined.
- All fans will be expected to wear proper face masks/coverings and to follow the social distancing guidelines when attending home sporting events.
- There will be no concessions sold and carry-ins will not be allowed.
- Media will be admitted to a designated area by the A.D. and will not be allowed on the field/court with the players and coaches.
- Sporting events will be live-streamed (free) so those who cannot attend in person will be able to watch the contests.
- Non-H.S. students/children who attend athletic events with their family will be expected to stay in the stands with their family for the events and must have a school-issued ticket.

*\*Middle School events will follow the same protocol for student attendance at Middle School Athletic Events.*

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